



Facility Booking Application Form (External)

To: YMCA King's Park Centenary Centre
22 Gascoigne Road, Yau Ma Tei, Kowloon

Tel: 2782 6682
Fax: 2783 7876

Please read through the Terms & Conditions for Facility Booking before filling in this form.

Name of Applicant: \_\_\_\_\_

(Group/ Company/ Individual)

I.D. Card/Membership No.: \_\_\_\_\_ Company Registration No.: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_ E-mail Address.: \_\_\_\_\_

Date(s) of Booking: \_\_\_\_\_ Day(s) of the Week: \_\_\_\_\_

Time: From \_\_\_\_\_ a.m./p.m. to \_\_\_\_\_ a.m./p.m. No. of Attendance: \_\_\_\_\_

(\*Minimum booking: 1 hour)

Details of Event: (e.g. theme, title, programmes and name of artists / speakers, etc.)

\* Please tick ✓ where appropriate

Table with 3 columns: Venue Requested, Date, Time. Rows include options like Inline Rink, Basketball Court, Tennis Court, etc.

Remarks : For block booking, please attach a separate booking schedule sheet for checking the venue availability.

Table with 2 columns: Additional Equipment for Hire, Complimentary. Lists items like Electric scoreboard, P.A. system, etc.

I would like to apply for the use of the venue from the YMCA of Hong Kong and confirm the above requirements/arrangements. I consent to observe the conditions of venue usage after my venue booking application is approved.

Date of Application: \_\_\_\_\_ Signature: \_\_\_\_\_ Company Chop \_\_\_\_\_

